

Red Bud Public Library Board Meeting Minutes

Thursday, August 13, 2026 at 5:00 p.m.

I. Call to Order

The meeting was called to order by President Chris Gidley at 5:02 PM.

II. Roll Call

Members present: President Christina Gidley, Vice President Chris Moll, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Cathy Thompson, Trustee Ashley Hentis, Trustee Jennifer Walker and City Council Member/Library Liaison Bryce Parsons

Others present: Library Director, Jamie Joost

Members absent: Trustee Jill Miesner and Trustee Jamie McClellan

III. Public Comments

There were no public comments.

IV. Minutes

The minutes from June 11, 2026 and July 9, 2026 (no quorum) were in the packet. **Patricia Sachtleben made a motion to approve the minutes from June 11, 2026 and July 9, 2026; Chris Moll seconded.** The minutes were approved as handed out.

V. Treasurer's Report

The Treasurer's Reports for June and July were reviewed and discussed. **Kristy Cooper made a motion to pay the bills and accept the Treasurer's Report as presented. Cathy Thompson seconded.** Financial reports and monthly Library deposits are attached.

VI. Librarian's Report

A copy of the librarian's report was included in the packets. Chris Gidley noted that there is a law being reviewed regarding e-book pricing for libraries. The Library pays for an annual membership contract with Illinois Heartland Library System (IHLS) SHARE for the CloudLibrary services. There is not a set number of checkouts for our library. IHLS/SHARE purchases licenses for e-books and e-audiobooks and the licenses are good for a certain amount of time. Each contract, our library is given a certain credit to purchase additional individual book licenses for our library, which are also for a specific amount of time. Jamie Joost stated that the library Jamie and Chris will keep the board updated. Jamie stated the library has their first movie showing.

Old Business

Update on Lazerware with library private domain (including website, email addresses) and new Microsoft licensing-they are currently working on the website. Lazerware will be in charge of doing the maintenance and ADA compliance. All of the trustees email addresses have been switched over.

FY27 Library Staff/Board Training: All staff and board must do FOIA and Sexual Harassment training annually according to IHLS. All staff and board must do OMA training one time. All Trustees must have L2 and Trustee Learning Portal Accounts. Jamie sent a link for L2 and Trustee Learning Portal Accounts to the Trustees' new email addresses. Jamie passed out log in information for Trustee Outlook email accounts. Trustees need to keep record of their training hours on L2 in addition to sending Jamie training certificates to be kept on file.

Updates from previous June meeting:

Trustee retirement party for Debra Gielow and Blenda Ingalls was held on July 16, 2026. Sally Cakes made an 8 inch round cake and each received a \$50 gift certificate from 1860 Public House. Jamie read a thank you card from Blenda.

The 80-year anniversary of the library was held on July 23, 2026. Sally Cakes made a half-sheet cake. Jean Wetzel (Bessie Finley's daughter) was in attendance.

The question of "can renters be on the library board" was brought up at a previous meeting. According to the State of Illinois and Illinois Heartland Library System (IHLS) with the following stipulations: must reside inside City limits, must be a resident for 1 year, must be a registered voter, must not be delinquent on taxes

New Business

The library has received 2026 Illinois State Per Capita grant check for \$6466.80

Board Trustees Jennifer Walker and Ashley Hentis took the oath of office by President Chris Gidley.

Discuss and Vote

Resuming Friday Hours: Jamie stated that she can come in by herself. After discussion, **Cathy Thompson made a motion to resume Friday hours from 9am-1pm starting on September 1, 2026; Patricia Sachtleben seconded.** Note: Jamie stated that they plan to send a survey out to patrons to see interest in additional library hours/different library hours.

IL Funds: Chris Moll made a motion to approve for Liz Cowell, Finance Clerk to investing \$50,000 in IL Funds account; Jennifer Walker seconded.

Review/Discuss/Potential Vote

The replacement of Trustee 3 with the term up in 4/30/2027: Trustees were encouraged to bring potential replacement names to the September 10, 2026 meeting.

2025/2026 Illinois Public Standards

1. Finance & Budget
2. Government & Administration

The board went through the above standards together, signed and dated our responses.

Policy and Procedures committee: the following policies to review for the June 11, 2026 meeting.

1. Code of Conduct-this was discussed at the May meeting with recommended revisions. Patricia Sachtleben handed out a revised copy Section 4 revisions highlighted in yellow

Chris Moll made a motion to approve the revised Code of Conduct Policy; Ashley Hentis seconded.

2. Children and Vulnerable Adults -this new policy was discussed at the May meeting with recommended changes. Patricia Sachtleben handed out an updated draft with updates highlighted in yellow.

Cathy Thompson made a motion to adopt the Children and Vulnerable Adults Policy; Kristy Cooper seconded.

Library Monthly Programs: Jamie encouraged the Trustees to promote the movie matinees. The Chamber of Commerce is providing free popcorn and bottled water at the movie matinees.

Additional Business: With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda. There were none.

VII. Adjournment

Chris Moll made a motion to adjourn the library board meeting at 6:21 PM. Patricia Sachtleben seconded. The next library board meeting will be held on September 10, 2026 at 5PM.

Respectfully submitted,

Kristy Cooper/Secretary