

Red Bud Public Library Board of Trustees Meeting

December 11, 2025 at 5:00pm

- I. Call to Order**
- II. Roll Call**
- III. Public Comments**
- IV. Minutes** - Review, Discuss, Approve/Disapprove
 - A. November 2025
- V. Treasurer's Report** - Review, Discuss, Approve/Disapprove
 - A. Deposit - November 2025
 - B. Library Bills - November 2025
 - C. Financial Reports - November 2025
 - D. Investment Report - November 2025
- VI. Librarian's Report** - Review, Discuss, Approve/Disapprove
 - A. Circulation, Attendance, New Patrons - November 2025
 - B. In-Person Programs and Attendance - November 2025
- VII. Old Business**
 - A. Amazon now offers an invoice option. The library has signed up for it.
 - B. Jamie Joost will provide updated Lazerware Computer Licensing Quotes at the January 2027 Board Meeting. Lazerware price increases and Microsoft support expired in October 2025, Will need to update licenses for patron and staff computers through Lazerware, which will include private email domains through TechSoup
 - C. FOIA/OMA Training Follow-up
 - D. 2026 iREAD Summer Reading Grant for ILA Small and Rural Libraries-Redeemed \$250 at the iREAD Store
- VIII. New Business**
 - A. Interlibrary Loan and Reciprocal Borrowing Statistical Survey Report is completed
 - B. Debra Gielow, Board Trustee has a recommendation for a future Board Trustee
 - C. Discuss and Vote:
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 - D. Review/Discuss/Potential Vote:
 - Annual Library Board Meeting Schedule (Will be posted inside and outside by Board Room Door)

- Policy and Procedure Committee: Patricia Sachtleben and Bailee McCarthy met on November 10
 - a) Review the following policies: “Severe Storm and Weather”; “Library Cleaning and Maintenance”; “Animals in the Library”; “Freedom of Information Act (FOIA)”; “Boardroom and Back Room Usage”

E. Staff and Board Work Days:

F. Library Monthly Programs

- **Adult Book Club** (2nd Wednesday, 10:00am)
 - a) December 10: *One Big Happy Family* by Susan Mallery
 - b) January 14: *The Baker’s Man* by Jennifer Moorman; *Mrs. Lincoln’s Dressmaker* by Jennifer Chiaverini
- **Evening Book Club** (2nd Wednesday, 5:30pm-6:30pm)
 - a) December 12, Caught Read-Handed (Mystery/Thriller/Suspense): *God Rest Ye Murdered Gentlemen* by Vicki Delaney
 - b) Will continue advertising through April 2026; will be disbanding in June 2026 (no interest/turn-out)
- **LEGOs** (one day, 12:30pm-6:30pm)
 - a) Wednesday December 3 (Free Build)
 - b) 2026 LEGOs: LEGOs will be held on the second Tuesday of every month from 1pm-6pm; There will be an additional LEGO day on the first Saturday of every month from 10am-12pm, starting in February 2026
- **Storytime** on December 18 at 5pm, Registration by December 12; Co-Hosted with the Elves of Santa’s Village
- **Adult Coloring Days** to be added in 2026; January 12 and January 26
- **Clay Date with Cait** on January 15 at 6pm; ticketed event through claymadebycait.com
- **Library Closings:** December 11 closing at 5:30pm (in-house Staff/Board Holiday Party); December 24 and December 25 (Christmas Eve Day and Christmas Day); December 31 and January 1, 2026 (New Year’s Eve Day and New Year’s Day)

G. Additional business for next month agenda

IX. Adjournment

- A. Next Library Board Meeting: January 8 at 5:00pm at the Red Bud Public Library