

Red Bud Public Library General Donation Form

The Red Bud Public Library does accept monetary donations to help supply our owning library collection.

If desired, donors can indicate what materials to buy, specific authors/subjects/genres, etc. Donors can also leave it up to the Library staff of what to spend the donation on or towards.

If intended for a Memorial Donation, please fill out our "Memorial Donation Form".

Fill out this form and return it to the Library with your payment (check preferred, cash accepted). Make checks payable to 'Red Bud Public Library'; in the MEMO, please indicate 'Donation'. If indicated to buy specific material, the donation will be used solely for such.

All items bought are tax deductible.

Red Bud Public Library Donation

Enclosed is a donation of \$ _____

With this donation, the Library is to purchase the following (check all that you wish the library to purchase):

- | | | | |
|--|---|---|------------------------------------|
| ☐ Regular Print Books | ☐ Large Print Books | ☐ DVDs | ☐ Music CDs |
| ☐ Audiobooks (CD) | ☐ Audiobooks (Playaways) | ☐ Other (please specify below) | |

Optional - If requesting reading/audio/video materials, list below specific authors or reading genres:

Optional - Please send acknowledgment of purchases to (provide name and full address):

Does the donor wish the library to add a bookplate in items purchased? ☐ YES ☐ NO

If NO, the Library will add a "Anonymously donated" bookplate to items.

If YES, please indicate the following:

- ☐ Materials purchased by donation from...
- ☐ Custom (Maximum of 50 characters)

CONTINUE ON BACKSIDE

The Library wishes to thank the donor for making purchases of new materials possible with the enclosed amount, however much that may be.

In light of such, the Library staff also wants to fully disclose that no item will last forever. In the event an item must be taken out of the Library's collection (becomes too worn or too damaged for repair), it is not done so lightly. If able, the staff will choose to repair or replace material. However, not everything is able to be replaced or repaired.

We ask that the donor sign below, indicating that they have read the above and fully understand that items purchased with this donation is not going to last forever and it is within the discretion of the Library if an item is to be withdrawn shall it become damaged.

Signature of Donor

Printed Name of Donor

Date

Return this form to:
Red Bud Public Library
925 South Main Street
Red Bud, IL 62278

LIBRARY USE ONLY

Total Items purchased: _____

Item(s) description _____
