

Red Bud Public Library Board Meeting

Thursday, July 10, 2025 at 5:00 p.m.

I. Call to Order

The meeting was called to order by President Chris Gidley at 5:03 PM.

II. Roll Call

Members present: President Christina Gidley, Vice President Chris Moll, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Blenda Ingalls, Trustee Cathy Thompson, Trustee Jill Miesner

Others present: Library Director Jamie Joost, City Council Member/Library Liaison Bryce Parsons

Members absent: Trustee Jamie McClellan, Trustee Debbie Gielow

III. Public Comments

There were no public comments.

IV. Minutes

The minutes from May 8, 2025 were read aloud. **Cathy Thompson made a motion to approve the minutes from May 8, 2025; Chris Moll seconded.** The minutes were approved as handed out.

V. Treasurer's Report

The Treasurer's Reports were reviewed and discussed. **Kristy Cooper made a motion to approve the bills as presented. Cathy Thompson seconded.** Financial reports and monthly Library deposits are attached.

VI. Librarian's Report

A copy of the librarian's report was included in the packets. The year end report is complete and available for review.

VII. Old Business

Lions' Club Update: The new desks have been delivered. A plaque "In honor of Larry Mehring" is still coming. There will be a public announcement and picture in the North County News. A ceremony will be held on July 23, 2025 at 2PM that Jamie would like board members to attend.

Staff are working on the best solution to lower outstanding fees.

VIII. New Business

Liz Cowell, City Hall Finance Officer was unable to make it to the meeting. She will join us at the August 14th meeting to discuss FY26 budget.

Staff Raises- The City of Red Bud voted for 2.9% pay raise for employees. After Library Director Jamie Joost left the room, President Chris Gidley reviewed the budget. **Tricia Sachtleben made a motion to approve a 2.9% pay raise for Director Jamie Joost and Assistant Librarian Bailee McCarthy; Blenda Ingalls seconded. Motion carried.**

FY26 Non-Resident fees-This fee is voted for on an annual basis. The formula used calculated non-resident fee came to \$63.34. Non-residents are those outside of City limits but in the Red Bud school district. Last year's fee was \$65. **Cathy Thompson made a motion to keep the fiscal year 2026 non-resident fee at \$65; Tricia Sachtleben seconded. Motion carried.**

Update on Policy & Procedures-Tricia Sachtleben gave the board the following policies to review to discuss at the June 12, 2025 meeting (there was no quorum at that meeting) : Library Board of Trustees: Duties and Responsibilities, Library Board of Trustees: Meeting of the Trustees, Institutional Card Policy, Joint Parental Custody, Cell Phones and other Electronic Devices

After suggestions were presented, it was decided that Tricia Sachtleben will take recommendations from the board and update the following policies and bring them back for review in August: Library Board of Trustees: Duties and Responsibilities, Library Board of Trustees: Meeting of the Trustees.

Chris Moll made a motion to accept the Institution Card Policy as written; seconded by Blenda Ingalls. Motion carried.

Kristy Cooper made a motion to accept the Joint Parental Custody Policy as written; seconded by Chris Moll. Motion carried.

Blenda Ingalls made a motion to accept the Cell Phones and other Electronic Devices Policy as written; seconded by Tricia Sachtleben. Motion carried.

Tricia Sachtleben handed out the following policies for the August 14th meeting: Technology Plan, Disposal of Records and Materials, and Services for Youth

Library Director, Jamie Joost, is going to start delivering books to Garden Place as an outreach.

Library Director, Jamie Joost, presented two incident reports; the first incident occurred on 6/11/25 and involved inappropriate computer use. The second incident occurred on

7/3/25 and involved verbal aggression. Following the Library's policy, President Chris Gidley reviewed and signed off on both complaint forms.

Library Director, Jamie Joost stated that Assistant Librarian Bailee McCarthy will start working on a mural. Jamie brought up a need for a volunteer(s) to hang a clock that was donated. All the parts for the clock are ready to be installed.

Library Monthly Programs- shared a list of upcoming events and programs for the rest of June, July and August.

With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda. There were none.

IX. Adjournment

Chris Moll motioned to adjourn the meeting; Blenda Ingalls seconded. The Library Board meeting adjourned at 6:27PM. The next library board meeting will be held August 14, 2025 at 5PM.

Respectfully submitted,

Kristy Cooper/Secretary