

## **Red Bud Public Library Board Meeting**

*Thursday, May 8, 2025 at 5:00 p.m.*

### **I. Call to Order**

The meeting was called to order by President Chris Gidley at 5:02PM.

### **II. Roll Call**

Members present: President Christina Gidley, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Blenda Ingalls, Trustee Cathleen Thompson, Trustee Debra Gielow

Others present: Assistant Librarian Bailee McCarthy (Library Designee), Jill Miesner

Members absent: Trustee Chris Moll, Trustee Jamie McClellan

### **III. Public Comments**

There were no public comments.

### **IV. Minutes**

The minutes from April 10, 2025 were reviewed. **Blenda Ingalls made a motion to approve the minutes from April 10, 2025; Cathleen Thompson seconded.** The minutes were approved as handed out.

### **V. Treasurer's Report**

The Treasurer's Reports were reviewed and discussed. **Debra Gielow made a motion to approve the bills as presented. Cathleen Thompson seconded.** Financial reports and monthly Library deposits are attached.

Elizabeth Cowell, Finance Officer for the City of Red Bud, will be invited to the June 12, 2025 meeting to discuss the library's budget.

### **VI. Librarian's Report**

A copy of the librarian's report was included in the packets. Bailee McCarthy created and shared a "Year in Review" for the library. This factsheet will be shared on the library website, Facebook and Instagram pages. Kristy will share it on the City of Red Bud's Facebook page.

### **VII. Old Business**

Lions' Club Update: The Lions Club plans to donate new desks for the new computers they donated, to be determined. A plaque "In honor of Larry Mehring" is being made/donated to commemorate the donation. A formal statement of recognition and public announcement will be made once the desks and plaque are in place.

#### **VIII. New Business**

President Christina Gidley read a thank you card to the board from former Trustee Brenda Salger. Patricia Sachtleben, Treasure FY26 (May 1, 2025-April 2026) has officially been bonded through Cowell Insurance. Bailee McCarthy, Assistant Librarian, completed Sexual Harassment training and Bloodborne Pathogens training on April 30, 2025. Patricia Sachtleben, Christopher Moll and Bailee McCarthy completed the FOIA Officer training. Field Trips to the library are scheduled for May 12<sup>th</sup> and May 20<sup>th</sup>. A judge temporarily blocked an executive order to defund IMLS.

New Trustee candidate-Jill Miesner. Per the April 10, 2025 minutes, Jill Miesner was approved and accepted to be a Library board Trustee with her term ending April 30, 2028. This will added to the next City Council agenda for approval.

Amazon Wish List-Bailee McCarthy brought the idea of sharing the library's wish list with the public for items to be bought. The idea stemmed from suggestions from patrons and in anticipation of not receiving FY2025 Illinois Per Capita Grant. **Cathleen Thompson made a motion to allow the Amazon Wish List to be published; Patricia Sachtleben seconded.**

Update on Policy & Procedures-Patricia Sachtleben and Bailee McCarthy have reviewed the library's policies. Most of the policies are drafted but not adopted. The goal is to get policies organized, set dates for review, and meet the Illinois standards.

The board was given the following policies to review to discuss at the June 12, 2025 meeting: Library Board of Trustees: Duties and Responsibilities, Library Board of Trustees: Meeting of the Trustees, Institutional Card Policy, Joint Parental Custody, Cell Phones and other Electronic Devices

The possibility for the hiring committee to oversee the policy entitled Library Staff: Hiring and Library Staff: Roles and Responsibilities was discussed. **Patricia Sachtleben made a motion to have Christina Gidley, Blenda Ingalls and Kristy Cooper as the Hiring Committee; Kristy Cooper seconded.**

Fireman's Picnic/Parade- Debra Gielow asked Jamie and Bailee to bring their specific needs to the June 12, 2025 meeting. This item is tabled until the next meeting.

Library Monthly Programs-Bailee shared a list of upcoming events and programs for the rest of May and June.

Adult Book Club-May 14 at 10AM & 6PM, June 11 at 10AM & 6PM, LEGO Legends-May 6 at 12:30-5PM, LEGO Brick Slayers-May 13 at 4PM-6PM, Seizure Recognition and First Aid Training-May 15 at 5PM-7PM, Storytime (Pirates)-May 22 at 4PM, Book Talk Book Club-May 27 at 6PM, Summer Reading Events begin June 2, 2025, Summer Reading Program/Scavenger Hunt in Finey Park-June 21

Christina Gidley stated the library will be closed on Saturday, May 24, 2025 and Monday, May 26, 2025, to observe Memorial Day.

With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda. There were none.

**IX. Adjournment**

**Debra Gielow motioned to adjourn the meeting; Patricia Sachtleben seconded.** The Library Board meeting adjourned at 5:53 PM. The next library board meeting will be held June 12, 2025 at 5PM.

Respectfully submitted,  
Kristy Cooper/Secretary

