

Red Bud Public Library Board Meeting Minutes

Thursday, November 13, 2025 at 5:00 p.m.

I. Call to Order

The meeting was called to order by President Chris Gidley at 5:10 PM.

II. Roll Call

Members present: President Christina Gidley, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Cathy Thompson, Trustee Jill Miesner, Trustee Blenda Ingalls

Others present: Library Director Jamie Joost

Members absent: Vice President Chris Moll, Trustee Debbie Gielow, Trustee Jamie McClellan, City Council Member/Library Liaison Bryce Parsons

III. Public Comments

There were no public comments.

IV. Minutes

The minutes from October 9, 2025 were in the packet. **Tricia Sachtleben made a motion to approve the minutes from October 9, 2025; Cathy Thompson seconded.** The minutes were approved as handed out.

V. Treasurer's Report

The Treasurer's Reports were reviewed and discussed. Included in the financial was the Illinois Funds statement, which gained \$360.84 in interest. **Kristy Cooper made a motion to accept the Treasurer's Report as presented. Jill Miesner seconded.** Financial reports and monthly Library deposits are attached.

VI. Librarian's Report

A copy of the librarian's report was included in the packets. Library Director, Jamie Joost reviews attendance of programs, computer usage, and board room usage. Jamie stated that she has cancelled magazines due to low circulation. There was an average of 36 visitors per day in the month of October.

VII. Old Business

Penworthy and Barnes and Noble are now providing similar purchasing options as Baker and Taylor for Adult Fiction. Penworthy offers a 15% discount while Barnes and Noble offers a 20% discount. Amazon remains the best price. The Baker and Taylor cancelled titles have been reordered through Amazon.

October 2025 Library Crawl update: there were 103 participants

VIII. New Business

Library Director, Jamie Joost informed the board that a FOIA request came in. FOIA Officer, Patricia Sachtleben completed the request and it has been logged in the library's FOIA binder.

The library received the 2026 iREAD Summer Reading Grant for ILA small and rural libraries. The grant is for \$250 to be redeemed at the iREAD store. Jamie and Bailee have downloaded the iREAD catalog.

On October 5, 2025 Senate Resolution 104 was adopted, which urges all public library trustees to participate in ongoing training programs provided by the Illinois Secretary of State to strengthen their ability to effectively oversee library operations and services. Trustees were asked to put this resolution in their Trustee binder.

FY2025 IHLS and SHARE Annual reports are available for review.

Lazerware will have a price increase. Microsoft licenses expired in October 2025. Library Director, Jamie Joost presented the need to update licenses for patron and staff computers through Lazerware, which will include private email domains through TechSoup. Jamie stated that these costs are not in this year's budget. Discussion amongst the board resulted in the need for it despite the budget. Jamie will present pricing at the December meeting.

Discuss and Vote

President Chris Gidley presented the board with 1860 Public House as the catering option for the annual Christmas party. Chris will order the food. The Christmas party will follow our regular board meeting on Thursday, December 11, 2025.

Review/Discuss/Potential Vote

Patricia Sachtleben passed out the following policies to review for the December meeting: "Severe Storm and Weather," "Library Cleaning and Maintenance," "Animals in the Library," "Freedom of Information Act (FOIA)," and "Boardroom and Back Room Usage."

Staff/Board workdays: The items in storage in the backroom needs to be organized by fiscal year. Library Director, Jamie Joost can start the record retention process after this takes place.

Library Monthly Programs- Library Director, Jamie Joost shared a list of upcoming events and programs. As a reminder, the library will be closed on November 11, 2025 for Veterans Day and November 27-29, 2025 for the Thanksgiving holiday.

With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda. There were none.

IX. Adjournment

Jill Miesner made a motion to adjourn the library board meeting at 5:47 PM. Cathy Thompson seconded. The next library board meeting will be held December 11, 2025 at 5PM. The library will close at 5:30PM, after the board meeting, for an in-house Christmas party.

Respectfully submitted,

Kristy Cooper/Secretary