

Red Bud Public Library Board Meeting Minutes

Thursday, October 9, 2025 at 5:00 p.m.

I. Call to Order

The meeting was called to order by President Chris Gidley at 5:02 PM.

II. Roll Call

Members present: President Christina Gidley, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Cathy Thompson, Trustee Jill Miesner, Trustee Jamie McClellan, Trustee Blenda Ingalls, City Council Member/Library Liaison Bryce Parsons

Others present: Library Director Jamie Joost

Members absent: Vice President Chris Moll, Trustee Debbie Gielow

III. Public Comments

There were no public comments.

IV. Minutes

The minutes from September 11, 2025 were in the packet. **Cathy Thompson made a motion to approve the minutes from September 11, 2025; Jamie McClellan seconded.** The minutes were approved as handed out.

V. Treasurer's Report

The Treasurer's Reports were reviewed and discussed. Included in the financial was the first Illinois Funds statement. **Kristy Cooper made a motion to approve the bills as presented. Blenda Ingalls seconded.** Financial reports and monthly Library deposits are attached.

VI. Librarian's Report

A copy of the librarian's report was included in the packets. Jamie reviews attendance of programs, computer usage, and board room usage. LEGO club is one day a month for all ages, from 12:30pm-6:30pm

VII. Old Business

Jamie Joost, Library Director signed up for City Hall employee medical/dental/vision insurance for herself and spouse.

Reminder that Library Board Trustees are required to take FOIA, OMA and sexual harassment training yearly and provide certificates to Liz Cowell, Finance Officer at City Hall. FOIA is an Illinois Heartland requirement for library board members.

Narcan is now available to the public. By law, the public may walk in and take the Narcan provided at the front desk.

October 2025 Library Crawl update: 197 libraries are participating in this year's Library Crawl.

Potpourri Trivia Night (September 20, 2025) update: There was a good attendance. Two Beta students helped.

Clay by Cait (September 28, 2025) update: There was a good attendance.

VIII. New Business

Stage 1 of Children's area mural is complete.

Libraries are having issues with receiving book orders from major distributor, Baker & Taylor. They have been in business since 1828 and are closing. Many of the books Jamie has ordered from Baker & Taylor have been cancelled, so she has been researching other options. Jamie stated that this mostly affects adult books. Another distributor, Ingram requires a credit line, while Amazon charges the credit card once the items ship. A few solutions were discussed, including: 1. Jamie talking to Liz Cowell/City of Red Bud Finance Officer regarding financial options, 2. ordering through Amazon but keeping an eye on the totals as to not go over the credit card limit of \$3,000. We will discuss more at the November meeting.

Review/Discuss/Potential Vote

Christmas party location and date: After discussion and clarification of OMA stipulations from City Council Bryce Parsons, the group decided to have a meal catered in at the library for our December meeting. Chris Gidley will bring two catering options to the November meeting. The December meeting will remain the second Thursday of the month, December 11, 2025

Policy review:

Reconsideration of Materials Policy: **Jill Miesner made a motion to adopt the Reconsideration of Materials Policy as presented. Jamie McClellan seconded.**

Library Equipment Usage Policy: **Cathy Thompson made a motion to adopt the Library Equipment Usage Policy as presented. Blenda Ingalls seconded.**

Selection of Library Materials Policy: **Kristy Cooper made a motion to adopt the Selection of Library Materials Policy as presented. Jill Miesner seconded.**

Staff/Board workdays: book sale set up begins on October 15. Kristy Cooper has shared library work opportunities with Red Bud Elementary School Beta Club as a way for those students to earn service hours.

Library Monthly Programs- shared a list of upcoming events and programs. As a reminder, the library will be closed on October 13 for Indigenous People/Columbus Day.

With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda. There were none.

IX. Adjournment

The Library Board meeting adjourned at 5:58 PM. The next library board meeting will be held November 13, 2025 at 5PM.

Respectfully submitted,

Kristy Cooper/Secretary