

Red Bud Public Library Board Meeting Minutes

Thursday, September 11, 2025 at 5:00 p.m.

I. Call to Order

The meeting was called to order by President Chris Gidley at 5:08 PM.

II. Roll Call

Members present: President Christina Gidley, Vice President Chris Moll, Treasurer Patricia Sachtleben, Secretary Kristy Cooper, Trustee Cathy Thompson, Trustee Jill Miesner

Others present: Library Director Jamie Joost

Members absent: Trustee Debbie Gielow, Trustee Jamie McClellan, Trustee Blenda Ingalls, City Council Member/Library Liaison Bryce Parsons

III. Public Comments

There were no public comments.

IV. Minutes

The minutes from August 14, 2025 were in the packet. **Chris Moll made a motion to approve the minutes from August 14, 2025; Tricia Sachtleben seconded.** The minutes were approved as handed out.

V. Treasurer's Report

The Treasurer's Reports were reviewed and discussed. **Kristy Cooper made a motion to approve the bills as presented. Cathy Thompson seconded.** Financial reports and monthly Library deposits are attached.

VI. Librarian's Report

A copy of the librarian's report was included in the packets. An average of 31 patrons visited the library in August, up from an average of 27 patrons in August 2024. Lego club is currently split into two groups, based on age. Due to low attendance, Jamie will combine it into one group starting next year. Jamie has canceled several magazine subscriptions, due to no circulation and receiving donations of magazines. Included in the packets were a list of important 2026 dates including days the library is closed, library board meetings, and pay periods.

VII. Old Business

The per capita grant check came in, totaling \$5610.90. Jamie has started purchasing materials with the money.

Reminder that Library Board Trustees are required to take FOIA and OMA training yearly and provide certificates to Liz Cowell, Finance Officer at City Hall.

America250 anniversary celebration update: Jamie stepped down from leading the historical subcommittee. Let Jill Landgraf, Administrative Officer at City Hall know if you or anyone else you know would be interested in taking this over.

Reminder that Library Board Trustees have a L2 account strongly encouraged to create a iLead Trustee Training Portal account.

Jamie attended the CCM (Collective Collaborative Management) quarterly meeting at Pinckneyville Public Library on September 9, 2025 with Perry County and Randolph County Directors.

VIII. New Business

FY27 Budget: Jamie shared there will be an increase in Lazerware prices to be aware of when planning the next budget. More detailed pricing will be available at later meetings.

Library crawl is happening in October. The library will participate.

Potpourri trivia night is September 20, 2025. Two people are needed to score.

Mandatory Staff Narcan training: Jamie and Bailee took the training. Narcan is required to be made available to the public.

Clay by Cait is happening on September 28, 2025. The library is providing the space.

Review/Discuss/Potential Vote

2026 IHLS Reaching Forward South Convention in O'Fallon, IL on Friday, April 10, 2026. The cost is \$105/person. Jamie and Bailee are requesting to go and close the library on Friday, April 10, 2026. **Trish Sachtleben made a motion to close the library on Friday, April 10, 2026. Kristy Cooper seconded. Cathy Thompson made a motion to approve Jamie and Bailee to attend the 2026 IHLS Reaching Forward South Convention on Friday, April 10, 2026 and pay the registration fee of \$105/person and other expenses incurred for the convention. Christina Gidley seconded.**

Investing money into an Illinois Funds Account: At the August Library Board meeting, Liz Cowell, City of Red Bud's Finance Officer, presented several investment options to the board to consider. **Kristy Cooper made a motion to have Liz Cowell, City of Red Bud's Finance Officer, invest \$100,000 in an Illinois Funds Account. Tricia Sachtleben seconded.**

Jamie Joost, Library Director requested medical insurance information from Liz Cowell, City of Red Bud's Finance Officer to present to the Library Board. Jamie has had a qualifying life event and is requesting medical insurance for her and her spouse. The cost is \$1776.67/month for an employee plus a spouse. Jamie stated this included dental. **Chris Moll made a motion to amend the current budget to include medical insurance for Library Director, Jamie Joost and her spouse at \$1776.67/month. Jill Miesner seconded.**

Policy review: **Cathy Thompson made a motion to adopt the Technology Plan Policy with changes made to implemented date of Polaris (September 2006) as presented. Jill Miesner seconded.**

Trish Sachtleben handed out the following policies for review and discussion at October's meeting: "Reconsideration of Materials Policy," "Library Equipment Usage Policy," and "Selection of Library Materials Policy."

Bailee will begin the Children's Area Mural this month and plans to have it completed by the start of the Library Crawl.

Booksale is October 20, 2025. Jamie could use help setting up. Other tasks are cleaning and straightening shelves before the Library Crawl.

Library Monthly Programs- shared a list of upcoming events and programs.

With no other New Business to discuss, President Christina Gidley proceeded to address items for next month's agenda.

IX. Adjournment

Kristy Cooper motioned to adjourn the meeting; Chris Moll seconded. The Library Board meeting adjourned at 6:03PM. The next library board meeting will be held October 9, 2025 at 5PM.

Respectfully submitted,

Kristy Cooper/Secretary