

Red Bud Public Library Board Meeting

September 11, 2025 at 5:00pm

- I. Call to Order**
- II. Roll Call**
- III. Public Comments**
- IV. Minutes** - Review, Discuss, Approve/Disapprove
 - A. August 2025
- V. Treasurer's Report** - Review, Discuss, Approve/Disapprove
 - A. Deposit - August 2025
 - B. Library Bills - August 2025
 - C. Financial Reports - August 2025
- VI. Librarian's Report** - Review, Discuss, Approve/Disapprove
 - A. Circulation, Attendance, New Patrons - August 2025
 - B. In-Person Programs and Attendance - August 2025
- VII. Old Business**
 - A. Received the FY26 Per Capita Grant Check.
 - B. Library Staff and Board are required to take the FOIA and OMA training yearly.
The Library will now need to provide FOIA training completion certificates to Liz Cowell, City Hall Finance Officer
 - C. 250th Anniversary Celebration Update
 - D. Reminder: Jamie Joost, Library Director, sent an email with prior Trustee Training Videos (Library purchased videos) and links to FOIA/OMA Training and Sexual Harassment Training. Must have an L2 account set up. It is strongly encouraged to also create a iLead Trustee Training Portal and an email was sent with the link. Must use the assigned Board Trustee email and password
 - E. Jamie attended the CCM Meeting at the Pinckneyville Public Library on September 9, 2025.
- VIII. New Business**
 - A. FY27 Budget: Lazerware price increases and Microsoft support expires in October 2025, Will need to update licenses for patron and staff computers through Lazerware, which will include private email domains through TechSoup
 - B. October 2025 Library Crawl
 - C. Potpourri Trivia Night: Saturday September 20, 2025, 6:00pm. Need graders/score keepers
 - D. Mandatory Staff Narcan Training and must make it available to the public
 - E. Clay by Cait: Friday September 28, 2025, 6:00pm

F. Discuss and Vote:

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G. Review/Discuss/Potential Vote:

- Christmas Party Location and Date (Different date than Board Meeting if at a restaurant-Open Meetings Act)
- 2026 IHLS Reaching Forward South Convention-O'Fallon, Illinois Friday April 10, 2026 (Potentially be closed that day for the 4 hours so both Staff members are able to attend). Registration (opens January 26, 2026) and Fees are due by March 9, 2026
- Investing money into an Illinois Funds Account (Follow-up from August 2025 Meeting where Liz Cowell presented the information)
- Jamie Joost, Library Director, requested Medical Insurance Information from Liz Cowell, City Hall Finance Officer
- Policy and Procedure Committee: Patricia Sachtleben and Bailee McCarthy communicated over email
 - a) Review and vote on updated Policies handed out at previous Board Meeting: "Technology Plan" (No prior policy): Reviewed and discussed at August 14, 2025 Board Meeting. Implementation Date of Polaris added.
 - b) Policies to Hand out for October 9, 2025 Meeting: "Reconsideration of Materials Policy" (No prior policy, only form), "Library Equipment Usage Policy" (No prior policy), "Selection of Library Materials Policy"

H. Bailee will begin the Children's Area "Mural" (Dr. Seuss' Lorax) this month

I. Staff and Board Work Days

J. Library Monthly Programs

- **Adult Book Club (2nd Wednesday, 10:00am)**
 - a) September 10 at 10:00am: *Beneath the Bending Skies* by Jane Kirkpatrick
 - b) October 8 at 10:00am: TBD
- **Evening Book Club (2nd Wednesday, 5:30pm)**
 - a) September 10 at 5:30pm, Pages of the Past (Historical Fiction): *James* by Percival Everett
 - b) October 10 at 5:30pm, Just Dewey It (Non-Fiction): *Hidden Valley Road: Inside the Mind of an American Family* by Robert Kolker
- **LEGO Legends (Medium and Large LEGOs; 12:30pm-5:00pm)**
 - a) Wednesday, September 3
 - b) Wednesday, October 4
- **LEGO Brick Slayers (Small LEGOs; 4:00pm-6:00pm)**
 - a) Thursday, September 4 (Dragon theme)
 - b) Tuesday, October 7 (limited # of bricks to build with)
- **Storytime, September 25 'Fall'**

K. Additional business for next month agenda

IX. **Adjournment**

A. Next Library Board Meeting: October 9, 2025 at 5:00pm